

SLC application process for continuing OCA students

As you will be aware we are becoming part of the OU family. Therefore, you must apply to The Open University (OU) instead of The University for the Creative Arts (UCA) when making your 2023/24 Student Finance application.

To help you, we have created this handy guide for you to follow when applying for Student Finance for academic year 2023/24.

Read the following questions and depending on your answers follow the instructions below.

1. Did you apply for and use funding towards an OCA course in academic year 2021/22 or 2022/23?
2. Are you continuing to study the same OCA course in academic year 2023/24?

If you can answer yes to both questions, then follow these instructions. If you cannot answer yes to both questions, then you should contact Student Advice at studentadvice@oca.ac.uk.

STEP 1

Login to your Student Finance online account

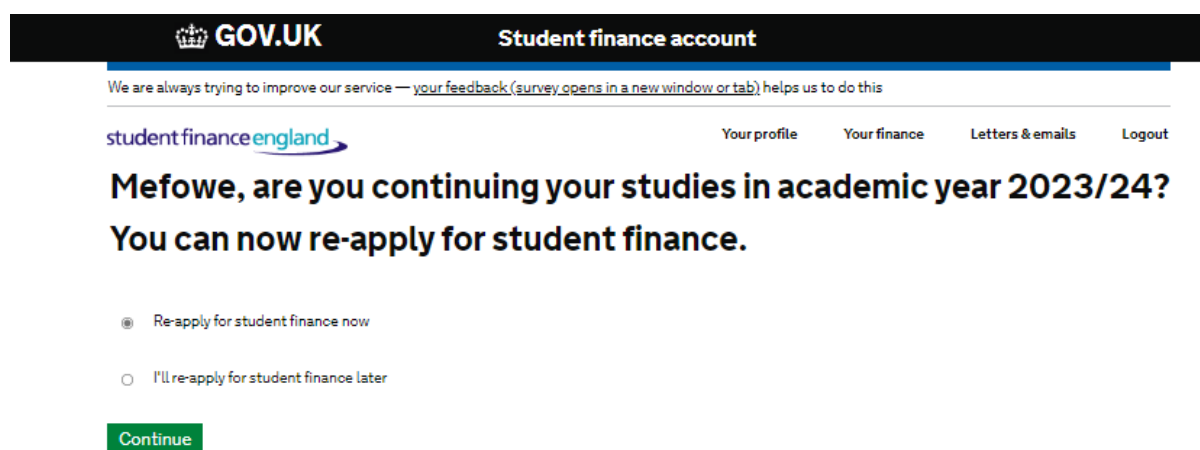
[Student Finance England](#)

[Student Finance Wales](#)

[Student Finance Northern Ireland](#)

STEP 2

Select re-apply for student finance now and click the green continue button.



The screenshot shows the 'Student finance account' page on the GOV.UK website. At the top, there is a navigation bar with the GOV.UK logo and the text 'Student finance account'. Below this, there is a feedback link: 'We are always trying to improve our service — your feedback (survey opens in a new window or tab) helps us to do this'. The main content area features the 'student finance england' logo and a navigation menu with links for 'Your profile', 'Your finance', 'Letters & emails', and 'Logout'. The primary message is: 'Mefowe, are you continuing your studies in academic year 2023/24? You can now re-apply for student finance.' Below this message, there are two radio button options: 'Re-apply for student finance now' (which is selected) and 'I'll re-apply for student finance later'. At the bottom of the form, there is a green 'Continue' button.

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STEP 3

Click on the part time 2023/24 tile (highlighted).

The screenshot shows the 'Student finance account' page on the GOV.UK website. The breadcrumb trail is: Home > Apply for student finance > Higher education > Undergraduate > Part Time. The 'Part Time' link is highlighted in yellow. Below the breadcrumb trail is the heading 'Part Time' and the question 'Which year do you want to apply for?'. There are two options: '2023/24' (highlighted in yellow) and '2022/23'. The '2023/24' option includes a text box stating: 'I want to start my application for part-time student finance for 2023/24. This means the next year of your course starts between 1 August 2023 and 31 July 2024.' The '2022/23' option states: 'You already have a student finance application for 2022/23.'

STEP 4

Click the green continue button.

The screenshot shows the 'Student Finance application' page on the GOV.UK website. The breadcrumb trail is: Home > Apply for student finance > Higher education > Undergraduate > Part Time > Re-applying for Part Time student finance. The 'Re-applying for Part Time student finance' link is highlighted in yellow. Below the breadcrumb trail is the heading 'Re-applying for Part Time student finance' and the text: 'You will need to complete this application to re-apply for student finance. We've used some of the information you told us before to answer some questions for you.' At the bottom of the page is a green 'Continue' button.

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STEP 5

Click on the Course link (highlighted).

The screenshot shows the 'Student Finance application' page on the GOV.UK website. At the top, there is a black header with the GOV.UK logo and the text 'Student Finance application'. Below the header, a blue banner contains the text 'BETA We're always trying to improve our service - your feedback (survey opens in a new window or tab) helps us do this.' The main content area features the 'studentfinanceengland' logo and a link 'Go to your account'. The heading 'Your application for part time student finance' is followed by instructions: 'You need to complete and review each section below before submitting your application. Sections must be completed in the order they appear. Later sections can be filled out once the previous one has been completed.' Under the heading '1. Provide and check your details', there are two rows. The first row has 'Course' highlighted in yellow and 'INCOMPLETE' in a red box. The second row has 'About You' and 'INCOMPLETE' in a red box.

STEP 6

As your course is no longer available at UCA you should see the below message.

Click the Back link (highlighted).

The screenshot shows the 'Student Finance application' page on the GOV.UK website. At the top, there is a black header with the GOV.UK logo and the text 'Student Finance application'. Below the header, a blue banner contains the text 'BETA We're always trying to improve our service - your feedback (survey opens in a new window or tab) helps us do this.' The main content area features the 'studentfinanceengland' logo and a highlighted 'Back' link. The heading 'The course you applied for last year may not be available to us yet' is followed by two numbered sections. Section 1, '1. Check we have the correct information', includes the text 'You can click back and search for your course with the correct details.' Section 2, '2. Contact your university or college', includes the text 'If you still can't find your course, please contact your university or college to check the course name and to find out when it will be available to Student Finance for applications.' At the bottom, there is a green button labeled 'Go to your account'.

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STEP 7

You will be directed to the below page.

Click the Back link (highlighted).

The screenshot shows the top navigation bar with the GOV.UK logo and 'Student Finance application'. Below this is a BETA notice. The 'studentfinanceengland' logo is visible. A yellow box highlights a 'Back' link. A blue box contains a warning: 'If you change an answer, you will need to go through the rest of the application again. This is because changing this answer might have an impact on other question we've asked you.' The main heading is 'What course will you study at University For The Creative Arts (UCA)?'. Below this is a sub-heading: 'If you are still deciding between your courses then tell us your first choice.' There is a search box labeled 'Course name' with 'Finance' entered and a search icon. A green 'Continue' button is at the bottom.

STEP 8

You need to reselect where you will be studying.

- Delete the contents of the box (highlighted)
- Type in Open
- Click on the spy glass
- Select Open University
- Click the green continue button

The screenshot shows the top navigation bar with the GOV.UK logo and 'Student Finance application'. Below this is a BETA notice. The 'studentfinanceengland' logo is visible. A blue 'Back' link is highlighted. A blue box contains a warning: 'If you change an answer, you will need to go through the rest of the application again. This is because changing this answer might have an impact on other question we've asked you.' The main heading is 'Where will you be studying?'. Below this is a sub-heading: 'If you are still deciding between your university or college then tell us your first choice.' There is a search box labeled 'University or college' with 'University For The Creative Arts (UCA)' entered and a search icon. A green 'Continue' button is at the bottom.

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STEP 9

You will now be presented with the course name search box:

- Type in OCA
- Click on the spy glass

Searching this way will show available OCA courses only, instead of all Open University courses. From the drop down select which course you would like to study e.g., **OCA BA (Honours) Creative Arts A01**.

Important note

If your course is not showing as an option, you can try searching part of the course name instead e.g., **'Creative Arts.'**



The screenshot shows a web interface for searching courses. At the top, it says "If you are still deciding between your courses then tell us your first choice." Below this is a section labeled "Course name" containing a search input field with the text "Finance" and a magnifying glass icon to its right. Below the search field is a green button labeled "Continue". The entire interface is enclosed in a thin black border with small circles at the corners, suggesting it's a screenshot of a mobile or tablet screen.